



Dover/Kent County Metropolitan Planning Organization

P.O. Box 383, Dover, Delaware 19903

(302) 760-2713 FAX: (302) 739-6340

<http://doverkentmpo.org>

DOVER/KENT MPO COUNCIL MEETING **MINUTES OF MAY 3, 2006**

Dover/Kent MPO Council Members and /or Representatives thereof attending:

Scott Koenig for Anthony DePrima, for Steven Speed, Mayor, City of Dover, Chair
Shannon Marchman for Gary Smith, DE Economic Dev. Office for Governor Minner, State of Delaware
Kennard Potts for Stephen Kingsberry, Director, Delaware Transit Corporation
Ralph Reeb for Carolann Wicks, Secretary, DelDOT
James Plummer, Town of Cheswold, for Kent County Municipalities

Members not attending:

Susan E. Borinsky, Reg. III Administrator, Federal Transit Admin. (FTA)
Paul Lang for John Dewar, Federal Hwy Admin. (FHWA)
Richard Ennis for David Burris, President, Kent County Levy Court

Non-members attending:

Mayor Donald Tinari, Cheswold
Herbert Coleman
Mark Eastburn, DelDOT Planning
Juanita Wieczoreck, MPO Staff

Mayor Stephen Speed, Dover
Gloria Coleman

Catherine Samardza, MPO Staff

1. Introduction of Members and Guests
2. Public Comments
3. ***ACTION ITEM: Approval of Agenda***

MOTION By Mr. Plummer to approve the agenda. Seconded by Mr. Potts. Motion carried.

4. ***ACTION ITEM: Approval of Minutes/March 1, 2006***

This item was tabled until the July meeting due to the fact that the majority of those present were not in attendance at the March meeting.

5. ***ACTION ITEM: 2006 Congestion Management System– M. Eastburn, DelDOT***
5.1 US 13/Walnut Shade Rd. Project Proposal
5.2 US 13 in Dover

Mr. Eastburn reviewed the history of the Congestion Management System and the methodology used to evaluate intersections. Four (4) Kent County intersections are demonstrating Level of Service E or F during peak hours. All four are on US 13. There were questions and concerns regarding the Walnut Shade Road Intersection, which is in the Corridor Preservation program. Mr. Coleman expressed concerns about the Greyhound Bus stop at Loockerman Street and US13.

MOTION By Mr. Plummer to adopt the Congestion Management System as presented. Mr. Reeb seconded the motion. Motion carried.

MOTION By Mr. Koenig that the Walnut Shade Road intersection be reviewed to be sure that it is consistent



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with the current philosophy of improvements on US13. Seconded by Mr. Plummer.
Motion carried.

6. ***ACTION ITEM: Proposed FY 2007 Unified Planning Work Program - J. Wieczoreck***

Ms. Wieczoreck reviewed the proposed UPWP, reporting that there is a \$52,000.00 deficit in funding in the draft program. She reviewed recommendations by staff, PAC and TAC to bring the UPWP into agreement with the funds available. These recommendations included:

TAC: Forward \$3,000 from FY07 for the Walkable Communities Workshop, removing the funding for the Freight project and eliminating the CorPlan update from 06-09 entirely.

Allow any additional shortfalls in the FY07 UPWP to be resolved by reducing the funding in the Route 8 Study. Mr. Lang suggested that language be inserted to add the freight project pending available financing.

PAC: Recommend that the Council adopt the UPWP as recommended by the TAC with the additional language that the Freight Study project be funded if money becomes available.

Recommend to Council that rather than reduce the funds in the DE 8 project, operating expenses be reduced as recommended by MPO Staff.

MOTION By Mr. Reeb to adopt the UPWP with the changes recommended by the PAC. Seconded by Mr. Potts. Motion carried.

7. ***DISCUSSION ITEM: July Council Workshop – J. Wieczoreck***

Council members directed Ms. Wieczoreck to arrange a workshop in late July in a location other than the MPO offices. The topic of the workshop will be the MPO's role in the future.

8. **Municipalities Report – J. Plummer**

Mr. Plummer introduced Mayor Tinari. He also reported that he was no longer a council member for the Town of Cheswold. Mayor Tinari said that he would be discussing the MPO representation with his Town Council, and that Mr. Plummer might continue to be the representative.

9. **TAC Report – J. Wieczoreck**

10. **PAC Report – J. Wieczoreck**

11. **Executive Director's Report**

11.1 UPWP Progress and Financial Reports

11.2 Correspondence & Publications/Reports

Next Meeting /July 5, 2006 – Dover/Kent County MPO Conference Room